

FOXTON BEACH SCHOOL



Parent Handbook

WELCOME TO FOXTON BEACH SCHOOL

At Foxton Beach School we are passionate about providing our students with a quality education.
We base all learning around numeracy and literacy, also ensuring our students get a balanced education.
We want our students to be actively engaged in their learning and where possible, we incorporate aspects of technology into the classroom programme.
We also endeavour to meet the physical and cultural needs of our students. We have strong sports teams that play in local competitions and our school Kapa Haka Group is outstanding.
Please feel free to make an appointment and we will show you around the classrooms and discuss what Foxton Beach School has to offer your children.

Hamish Stuart
Principal

MISSION STATEMENT 2021 - 2023

At Foxton Beach School we are motivated, diverse, future focused learners who through connection to our community and environmental success.
Ki te Kura o Te Awahou kit te moana he kipakipa, he matatini ngà àkonga aro mataroa kia hono hapori, hono taiao eke panuku ai.

Our learning is supported by our values of

- Respect **Whakaute**
- Innovation **Auahatanga**
- Confidence **Màia**
- Excellence **Hiranga**

And we incorporate the Key Competencies in all we do.

OUR PRINCIPLES

- Our Teachers will deliver quality teaching in all curriculum areas.
- All Teachers will have thorough planning which will cater for all abilities in their class.
- There will be an emphasis on incorporating information communication technology into all curriculum areas.
- The staff will develop and promote high expectations of behaviour and work standards
- The Principles of the Treaty of Waitangi will be recognized as an important part of the culture of Foxton Beach School
- All staff will continue to provide a warm, nurturing environment both in and out of class.

CORE VALUES OF FOXTON BEACH SCHOOL

Respect - Honesty, Loyalty, Valuing each other

Innovation - Always trying new ideas

Confidence - Being proud of ourselves and our achievements

Excellence - Doing our best in all we do

RICE for short

STRATEGIC GOALS

GOAL 1

Seamless Pathways for Our Students.

We will develop better pathways into Foxton Beach School for our pupils and their whanau. We will continue to develop the way our students transition between hubs to ensure that as they move up the school their needs and wellbeing is being catered to. We will continue to develop better transitions for our senior students into the local high schools in the Horowhenua.

GOAL 2

Adaptive Innovative Teaching and Learning.

Using the latest pedagogy to ensure we are providing our students with the most up to date teaching and learning methods. This also needs to be done in conjunction with the approaches that we have already embedded. Ensure our localised curriculum meets the needs of our students and community with the learning progression frameworks coming across all learning.

GOAL 3

Holistic Wellbeing.

We will ensure that we are better catering to the physical and emotional wellbeing of our students. We will focus on engagement and attendance at school and we will strive to make school a positive place for students to learn and for parents to be a part of.

GOAL 4

Meaningful Relationships.

We will develop stronger relationships with parents and our wider community and we will strengthen our relationship with our local iwi, Ngati Raukawa. We will look for ways for students to engage in learning in our local environment and for people in our community to be part of the success of our students.

IMPORTANT POINTS TO REMEMBER

- Do listen to what the children want to tell you when they arrive home.
- Do discuss books with them when they bring them home.
- Do admire their pictures and drawings and talk about them with your child.
- Do show sympathy if your children come home upset but sort things out with them so they are happy to go to school the next day.
- Do try to attend functions, your children like to see your interest.
- Do back up the school by teaching road safety rules.
- Do give lunches that the child likes and enjoy. Include water in a plastic bottle.
- Do contact us if you have any problems.

**ENJOY YOUR CHILD'S SCHOOLS DAYS WITH THEM.
THEY GROW UP AND LEAVE HOME VERY SOON.**



ABSENCES

Children's absences must be telephoned to the school office by 9am.

A text message will be sent if your child is not at school asking their whereabouts shortly after 9 am.

An answer phone service is available 24 hours a day on 06 363 8331

or text a message to 027 363 8331

or e-mail office@foxttonbeach.school.nz

At Foxtton Beach School we want all of our students to learn and we are also responsible for ensuring all children attend school on a regular basis. If your child's attendance is starting to concern the teachers they will make initial contact to see if there are any issues. If the pattern continues a member of the school leadership team will contact you as well. We have seen a pattern since COVID where the attendance of some has slipped. As a country all schools are focusing on this now and we are aiming to continually lift the level of attendance.

We are also asking parents to ensure that children are at school before the bell rings at 8:55am. Last year we had some students walk up at 9:30am. We will talk with parents and it may come down to the children making up some of this time if there is not a valid excuse.

If families are planning on being away for an extended period of time parents need to discuss this with the classroom teachers so plans can be put in place.

ACCIDENTS

If your child is involved in an accident at school that is not just a bump or scrape we will notify you immediately and if necessary arrange for medical attention. If you change address or contact details, please make sure you let our administrator at the school office know.

If it is a head knock we make a point of contacting parents as we want to make them aware of the risk of a concussion.

If accidents that happen at school are recorded in our medical room and we regularly analyse and report this information to the BOT.

BELL TIMES

Grounds Open 8.30am

School Commences 8.55am

Interval 10.40 - 11.00am

Lunch 12.30 - 1.15pm

Final Bell 2.45pm

Children are not to be in the school grounds before 8.30am and must go home when dismissed at 2.45pm as there is no staff supervision of children outside these hours. Children are not to be in the school grounds while the study centre is running. Study centre ends at 4:15pm.

We do make exceptions for working families as some parents need to drop off children earlier. Please have a discussion with the children's classroom teacher.

CHEWING GUM & FIZZY DRINKS

Lollies and chewing gum are not permitted at school or on school trips.

We are a water only school and this includes sports trips and camps etc.

CELL PHONES & OTHER TECHNOLOGY

Children must hand cell phones into the office before school.

They will be kept in a secure place and can be collected at the end of the day. If students have Chromebooks parents would have completed the Kawa of Care with the students. No other students should be handling anyone else's device as they each have one of their own. If a child interferes with someone else's device and it is damaged they will be liable for the insurance excess.

We currently lease 60 Chromebooks for our learners to use. This is quite a large expense but we see the engagement of the learners and how it helps remove barriers to learning. However, we need to stress that these devices do not belong to the students. We need to return these devices after three years and if there is damage we need to pay for this. If children willfully damage their device we will be seeking the cost of fixing this device from the family.

Recently we have seen an increase in the number of Smart Watches children have. While they

are at school these must be set to school mode or flight mode. Children should not be contacting parents during the day to say they are unwell. They need to let the teacher know and the office will contact parents. We are responsible for the children while they are at school and need to know where they are etc.

COMMUNICATION

- We encourage parents to communicate with teachers at all times of the year.
- If you wish to help in the class, you can by negotiation with the Principal.
- If you have a concern, make an appointment with your child's teacher.
- The Deputy/Assistant Principals are happy to help with any matters as well.
- If a situation can't be resolved with the teacher or a senior leader, please book an appointment with the Principal
- We have parent conferences in term 1 and 3 and written reports in Term 2 and 4 for all Year 4 to 8 children. For children who are younger they will receive a midyear and end of year report based on when they started school during the year.
- We also have parent evenings and open days where parents can see class programmes in action.
- Please sign up to our school Facebook page as this is where the most up to date information is shared with families.
- If you have not signed up for Seesaw, please do. This is where your child's work is shared with comments from the teachers and we encourage you to give feedback on your children's work.

We ask that parents communicate with their children's teachers during normal business hours 8am to 5pm. Many of the teachers have families of their own and as you know lives are busy.

CURRICULUM PROGRAMMES

- Literacy - Reading, Written, Oral & Visual Language
- Numeracy
- Te Reo
- Social Sciences
- Science
- Technology
- Health
- Physical Education
- The Arts
- Learning Languages—Yr 7 & 8
- Digital Technologies
- Aotearoa Histories

We extend the basic curriculum as and when relevant through:

- Special Needs Teaching
- Special Abilities Programmes
- Kapa Haka
- Music
- Weekend & after school sports



CYCLISTS

Bikes are kept in a designated area which is out of bounds unless children are collecting their bikes. Helmets must be worn and bikes are not to be ridden in the school grounds. If a child brings a bike to school without a helmet they will need to ring to have one brought to school. We will not allow children to leave the school grounds without a helmet.

DENTAL CLINIC

The mobile dental clinic visits the school annually. Any other urgent appointments can be made by ringing Levin Health Centre 06 366 0060 where the clinic is based.

ENROLMENT SCHEME

All children enrolling must live within our home zone. For more information please contact the school.

LUNCHES

Lunches are provided by the Healthy Lunch in School program. We ask that healthy food options only be sent for morning tea. Having big bags of chips is not a healthy option so we ask that parents don't send these along. The Libelle staff have done a lot of work around consulting with children about what they want to eat. The size of the meals has increased and they are pretty good really. If the children are eating these it will save each family quite a bit of money during the week and it saves the hassle of having to make lunches.

HEAD LICE

This is a really awesome service supplied by our Home & School group. Children are checked for head lice once a term. Kidscan nit treatment is sent home for parents to treat their own children. We do ask parents to check and treat on a more regular basis as well. The Home and School group are always looking for extra helpers during whole school head checks.

HEARING & VISION TESTING

Public Health Service Technicians carry this out each year. All new entrants and Year 7 children are checked each year. If you wish your child to be checked, please contact the school office

HOMEWORK

Team Kotare Homework - Your child will have their current Little Learners Stage sheet with Heart words and the sounds to learn for that stage. The children are expected to be able to read and write these before they can move to the next stage. Also a poem or song to enjoy with whanau. If you are unsure about your child's homework please come and see us. Homework books and book bags must come to school every day as we use these during class learning.

Team Tarānui Homework - We send out minimal homework, it goes home on a Monday and words are tested on Friday. Each week, depending on your child's LLLL Stage, there will be heart words to read/write, and three spelling words to learn to write. Some students may have books to read from their browsing boxes. Reading - Try and read for 10 minutes per day, this is a flexible list, and not all children have the same options as below:

- Class poem
- Story or Journal
- Little Learner follow-up sheet
- Choice of book from home (this may be read to by whanau)

Kuaka Hub Homework - Each week, your child will receive some maths (either basic facts or number knowledge) which is repetitive so that they can commit this to memory. If they are getting them all correct, they can work on timing themselves to increase their speed of recall, or do additional practice on maths websites they are familiar with from class.

They will have spelling words each week to practice, and these come from a programme we are using called The Code, which teaches words based on spelling rules. We also ask that you ensure your children read most days and record the sessions on their homework sheet. If fitting in homework is difficult, we are happy for children to come in from 8.30am and work quietly in a breakout room to get some done, or maybe the Study Centre could be an option. **Homework is due on Friday.** We also like to have reward time, for those who work hard to complete all of their homework each week.

HOME & SCHOOL GROUP

All parents are welcome to join in with this group who meet regularly in support of the school with extra help, events and fundraising. Every parent that enrolls their children into the school is automatically a parent in the Home and School group.

The Home and School carry out some very important activities within the school such as helping with the breakfast club at morning tea times, nit checks, running disco's and organising and running other fundraisers.

We encourage all parents to join in with some, or all of these activities.

STAFF

Principal
Deputy Principal
Assistant Principal
Teachers

Mr Hamish Stuart
Mrs Felicity Apperley
Miss Rebecca Lock
Miss Carly Lanham
Mr Nick Baker
Ms Rebecca Van Der Zwan
Mrs Frances McDonald
Miss Saira Saussey
Mrs Sue Price, Administrator
Mrs Diane Whittaker, Teacher Aide
Mrs Haringaroa Hati, Teacher Aide
Ms Jo Charlton, Teacher Aide
Miss Tayla Kuiti, Teacher Aide
Mrs Amy Nicklin, Teacher Aide
Mr Owen Alvey, Caretaker

Support Staff

BOARD OF TRUSTEES

Chairperson
Treasurer
Property/Health & Safety
Community Liaison, Personnel
Parent Representative
Staff Representative
Minute Secretary/Finance
Principal

Ms Lisa Matena
Ms Alana Morgan
Mr Jordan Dunweg
Mr Paul Dodge
Ms Therese Barber
Mrs Haringaroa Hati
Mrs Sue Price
Mr Hamish Stuart

The Board meets monthly at 5.30pm. The Board does not meet during school holidays. Parents are welcome to attend meetings.

TERM DATES 2023

Term 1 30 January - 6 April
Term 2 24 April - 30 June
Term 3 17 July - 22 September
Term 4 9 October - 15 December

SCHOOL WILL BE CLOSED ON THE FOLLOWING DATES IN 2023

6th February Waitangi Day
7th April Good Friday
25th April ANZAC Day
5th June Queen's Birthday
14th June Matariki
23rd October Labour Day



KAPA HAKA

The school has an active Kapa Haka group that performs at various functions. Kapa Haka is currently being taught on a regular basis. All the children in our junior rooms take part in kapa and then they have the choice to take it further with our senior kapa haka group from Yr 4 to 8



WHEN CAN MY PRESCHOOLER START SCHOOL

At Foxton Beach School we have adopted cohort entry of all new entrants starting school. This means that all new entrants looking at starting will begin on the first day of the term or mid term date after their birthday or at a time the child is school ready. What we are trying to ensure is children start school, they are school ready and not just age 5. Discussions between school, pre-school and parents are encouraged to decide when it is the best time for your child to start.

It is beneficial for all preschoolers to:

- Knows own name and address well enough to repeat it when necessary
- Knows how to print own name (not in capitals)
- Knows the safest way to and from school
- Puts away toys and materials after using them
- Knows how to put on and take off shoes, coat and jersey
- Knows how to go to and flush the toilet and wash hands afterwards
- Can blow their own nose when needed?
- Uses scissors
- Listens to and enjoys stories
- Is used to drinking water and eating healthy options at break time.
- Can carry their own school bag and it is big enough for all of their items.
- A bonus would be your child knowing the following.....
- Knows their alphabet letter names and some sounds.
- Can count, write and order numbers to 10.

The reasons why we are implementing cohort entry are:

- 1) All the children have visits together and start at the same time. It removes some of the barriers for children starting by themselves.
- 2) Each term we will be carrying out a welcome to officially welcome all new students and their whanau.
- 3) It helps us manage the number of new entrants starting and the flow on effect this has with other classes.

Pre-enrolment forms can be picked up from the office or done online via our website. Once pre-enrolled the new entrant teacher will then contact parents to organise visits a month or so before they are due to start school.

In some situations there may be a discussion with the pre-school, new entrant teacher and the family about the possibility of the children having more time at the ECE. Children do not have to start at 5, we are looking for children to start when they are school ready.

Children under 6 years can remain at ECE's. This is a decision that ECE's and parents can make together, however as soon as they turn six, the child is able to start school on their birthday anytime during the term.

COHORT ENTRY DATES 2023

Term 1	30 Jan & 6 March
Term 2	24 April & 29 May
Term 3	17 July & 21 Aug
Term 4	9 Oct & 13 Nov

NEWSLETTERS

These are emailed each fortnight. Additional copies are also available on our website www.foxtonbeach.school.nz. They will keep you fully informed about what is happening at the school and also give information from the Board of Trustees. Once a term a community newsletter is delivered to all Foxton Beach households. Please make sure that these are read so you are keeping up with all the happenings at school.

OUTDOOR EDUCATION

Outdoor Education plays an important part in the senior school. As a rule the senior classes have a major trip every two years (even years).

PARENT TRANSPORT

From time to time throughout the year, parents are asked to provide transport to and from sporting activities, class trips, etc. If you can assist with this please leave your name at the office. All cars must be registered and have a current WOF. Drivers must have a full licence.

PUBLIC HEALTH SERVICES, TE WHATU ORA HEALTH NZ - Midcentral

A public health nurse, and a Vision Hearing technician visit the school. If parents are concerned about their child's health, or hearing and vision, a referral can be made to the Public Health Nursing service. Referral forms are available from the school office. Parents are welcome to self refer by phoning the service on 0800 0153 042.

SCHOLASTIC BOOK CLUB

About twice a term the children are able to order reasonably priced books for their own collection through the Scholastic Book Club Scheme. Pamphlets are issued regularly to each child. Money and orders to the school office please.

SCHOOL GROUNDS

The school grounds are available for use by children and families out of school hours. All school rules apply when the grounds are being used out of school hours. Staff and Board of Trustees' Members have the right to ask people to leave the grounds at any time. Grounds are out of bounds after 7.30pm or when dark.

We ask that people respect our school grounds and property whilst using it.



SCHOOL PHOTOS

An independent photographer comes once a year to take class, individual and sports photos. Purchase of photographs is voluntary.

SCHOOL UNIFORM

We have a school uniform - jade polo shirts, navy shorts, skorts (shorts/skirt combo), trousers and polar fleece vests and jackets. Long sleeved navy or black thermal tops may be worn under polo tops in winter. As part of our uniform in term 2 and 3 children are allowed to wear Canterbury Stadium Track Pants (Blue only) The uniform is compulsory.

NO jewellery is to be worn to school other than studded earrings (one in each earlobe). Platform soled shoes are discouraged because of the safety factor. Makeup including nail polish is not to be worn at school. Hair colour is to be natural and the hairstyle must be appropriate for school.

It is compulsory for children to wear sun hats in Terms 1 and 4. These hats are provided by the school and are allocated to each student at the start of each term

When you enrol your child into Foxtton Beach School you are accepting and supporting our uniform policy. If your child is wearing non uniform items they may be asked to ring parents and have uniform items brought to school.

When they leave Foxtton Beach School they will be going to a Secondary school in Levin, Foxtton or Palmerston North. All of these secondary schools have uniforms and they are strictly monitored. We are just trying to set them up for success when they move on.

SPORTS

Children are encouraged to participate in sports both at school and inter-school competitions. We offer

Swimming	Hockey
Soccer	Rippa Rugby
Netball	Interschool Events
Basketball	Athletics
Cross Country	

Our teachers organise a lot of the sport but we are always looking for parents to help coach, manage or transport children to games. Please keep an eye out for notices regarding the organisation of sports. We try to organise the teams a term ahead of when they are playing so the children have time to practice together.

We ask all children and parents to respect the calls that the referees and the coaches make. Both referees and coaches are volunteers who give up their own time to make sure these sports happen, so please support them with positivity.

STATIONERY

All school stationery requirements may be purchased at the school office between 8.30-8.55 am.

At the start of the year the children will be supplied with a subsidised start up pack by Home and School. In this start up pack will be all the stationery that the children need to get their year underway. Any other items that need to be purchased during the year is at the parent's expense. If you have a child who is using a Chromebook we would like you to purchase a set of headphones for the children to use in class. Cost for packs this year is \$15.00.

SUNSMART

With today's awareness of melanoma, it is the school's policy for school hats, which are wide brimmed style, to be worn for protection during intervals, lunchtimes and all sports activities during Terms 1 and 4. Hats are provided by the school for the children to wear. Children are encouraged to be responsible for sunsmart protection by using their own personal supply of 30+ sunscreen and applying it before they arrive at school. The school will make sunscreen available in all classrooms during Terms 1 and 4 each year.



SWIMMING POOL

During the swimming season all children take part in swimming instruction unless excused by a note. Named clothing is essential and independence in dressing is appreciated. The pool is filtered and maintained in top condition throughout the summer. PLEASE REMEMBER that when the weather is cold, the teacher decides if there is swimming or not, so swimming gear must be sent along EVERY DAY.

For afterschool and weekend swimming, keys are available to parents/guardians. NO children are permitted in the pool area without a parent/guardian and that adult has full responsibility for those children in the pool area.

NO other children are permitted in that area without a parent/guardian.

The key also opens the outside door to the junior boys toilet door by the concrete ramp.

STUDY CENTRE

We run an after school homework program for Year 3-8 children needing more assistance with learning or catching up on class work from Monday to Thursday. Please contact the office to enrol in this program.

TECHNOLOGY

As part of the Technology Programme, Year 7 & 8 children will travel by bus to the Foxton Technology Centre, Manawatu College. Shoes must be worn in the technology rooms so they need to bring them each Tuesday.

VISITING THE SCHOOL

Parents/guardians are encouraged to visit the school and to discuss their child's progress with the class teacher. To ensure uninterrupted discussion it is advisable to contact the teacher and organise a suitable time. When visiting the school during class time please first go to the office before going to the classroom. On arrival at the classroom please knock to make your presence known to the class teacher and inquire as to whether your visit is convenient.

